



Atlantic City Municipal Utilities Authority

MINUTES OF THE BOARD MEETING OPEN SESSION

MARCH 21, 2025

**ATLANTIC CITY MUNICIPAL UTILITIES AUTHORITY
401 N. VIRGINIA AVENUE
ATLANTIC CITY, NJ 08401**

In accordance with the provision of the Open Public Meetings Law, (N.J.S.A. 10:4-10), the Regular Board Meeting of the Atlantic City Municipal Utilities Authority Board of Directors was called to order by Chairman Gary L. Hill at 10:01AM. The Board of Directors held their public meeting as designated below both via Zoom Conference or In-person on March 21, 2025 in the Board Room, located on the first floor of the Administrative Offices, 401 N. Virginia Avenue, Atlantic City, New Jersey.

1. CALL TO ORDER – OPMA NOTICE - OPENING STATEMENT

Gary L. Hill read the Opening Statement.

2. ROLL CALL

The Roll was called.

BOARD PARTICIPATING IN THE MEETING:

Board Members present at that time were: Gary L. Hill, Chairman (via Zoom); Mohammed Dedar, Vice Chairman/Deputy (via Zoom); Glenn Banfield, Treasurer (via Zoom); Nynell Langford, Board Member (via Zoom); John Eccles, Jr., Board Member (via Zoom); Stephanie Davies, Board Member, Alternate 1 (via Zoom); and Sayed Kausar, Board Member Alternate 2 (Absent).

MUA STAFF PARTICIPATING IN THE MEETING:

India Still, Executive Director; Clifford Keen, Deputy Executive Director, Operations (via Zoom); Anita Thapa, Assistant Director of Accounting & Finance (via Zoom); Karen Upshaw, Director of Administration; G. Bruce Ward, Solicitor (via Zoom); Michael Riley, Labor Counsel (via Zoom); and Stella Johnson, Board Secretary.

OTHERS IN ATTENDANCE:

William Swain, representing the State of New Jersey (via Zoom); Andrew Shawl representing Remington & Vernick Engineers (via Zoom); George Frino representing DeCotiis, Fitzpatrick, Cole & Giblin, LLP (via Zoom); Patrick Cole representing H2M Architects & Engineers (via Zoom); and Patrick Quinlan representing the City of Atlantic City (via Zoom).

3. FLAG OF SALUTE

4. PUBLIC PARTICIPATION – No one present

5. APPROVAL OF MINUTES

RESOLUTION #51: BOARD MINUTES OPEN SESSION – FEBRUARY 19, 2025

No changes or deletion to the Board Minutes Open Session.

The Board was asked to approve the Open Session transcript of minutes of the Regularly Scheduled Board Meeting of February 19, 2025.

A motion was made by Glenn Banfield and seconded by John Eccles, Jr. to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #52: BOARD MINUTES CLOSED SESSION – FEBRUARY 19, 2025

No changes or deletion to the Board Minutes Closed Session.

The Board was asked to approve the Closed Session transcript of minutes of the Regularly Scheduled Board Meeting of February 19, 2025.

A motion was made by Gary L. Hill and seconded by John Eccles, Jr. to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

6. CHAIRMAN – Gary L. Hill, Chairman

The May 21, 2025 Board meeting will be rescheduled, because Mr. Gary L. Hill will be out of the country.

On May 1, 2025, Riley & Riley will be conducting an In-House Ethics Training Session for the entire Board. Everyone is urged to attend. Mr. Glenn Banfield conveyed that he will be out of the country. It was recommended that the training session be recorded for Mr. Banfield to

review.

7. AUTHORITY'S SOLICITOR REPORT – Bruce Ward, Esq.

There is nothing to discuss in Open Session, but there are items to be discussed in Executive Session.

8. COMMITTEE REPORTS

a. Engineering Committee – Gary L. Hill, Chairman

The Engineering Committee had their meeting this month. Andrew Shawl of Remington & Vernick is a new member of the Engineering Committee. Remington & Vernick has provided the MUA with contact names for each major project. There are a lot of projects coming up for the summer season. The Lead Service Project was discussed as well as the Hydrant Flushing Plan, which will begin March 31, 2025.

b. Personnel Committee – Mohammed Dedar, Chairman and India Still, Executive Director

The Personnel Committee Meeting items will be discussed in Executive Session.

9. EXECUTIVE DIRECTOR'S REPORT

a. Executive Director – India Still

On March 1, 2025, a half day Manager's Retreat was held. About ten (10) managers participated. A SWOT Analysis exercise was done. Managers will be asked to submit goals based on the issues discussed in the retreat. Rick Dovey was the guest speaker who has a long history as an innovator leader of a utility company.

Cyber Security will be discussed in more detail in Closed Session. The MUA needs to take this issue very serious, because the MUA is considered critical national and State infrastructure..

The MUA is working on completing a survey that was put out by the State Comptroller. The MUA is in good shape for submittal.

b. Deputy Executive Director, Operation – Cliff Keen

The Board needs to review the Engineers and Operations Reports.

The MUA has been attending a working session of the Water and Wastewater Security Group. The MUA is now officially voting members. This group is composed of all the major water and

sewer providers, FBI, Homeland Security and all the various agencies dealing with security on high levels. The MUA is taking cyber and physical security serious.

The leaks should slow down with the summer weather approaching, and the MUA should not have as many emergencies.

c. Accounting And Finance - Anita Thapa, Assistant Director of Accounting & Finance

(1) Financial Reports: The Board was previously given a detailed report for January 2025, and a brief summation of this report was conveyed.

(2) Cash Management: The Board was previously given a detailed report for January, and a brief summation of this report was conveyed.

(3) Balance Adjustment was previously given to the Board for review.

(4) Shut Offs, depending on the weather, will start the first week of April.

CONSENT AGENDA

RESOLUTION #53: 1918 MCKINLEY AVENUE – AMIRCO GROUP, LLC – PLUMBING SYSTEM FAILURE

The Board was asked to approve the abatement to grant a fifty (50%) percent abatement of \$123.66 to Amirco Group, LLC, 1918 McKinley Avenue, Account Number 959601-0.

RESOLUTION #54: 224 NEVADA AVENUE - BARAKAH PROPERTIES USA, INC. – PLUMBING SYSTEM FAILURE

The Board was asked to approve the abatement to grant a fifty (50%) percent abatement of \$645.71 to Barakah Properties USA, Inc., 224 Nevada Avenue, Account Number 582701-0.

RESOLUTION #55: COOPERATIVE PRICING SYSTEM – CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION

The Board was granted approval to join the Camden County Educational Services Commission Cooperative Pricing System as of March 21, 2025 for the provision and performance of goods and services.

RESOLUTION #56: FORECLOSED DELINQUENT ACCOUNTS

The Board was granted authorization to write-off unpaid ACMUA water service charges assessed against foreclosure of abandoned properties as a matter of procedure.

A motion was made by Mohammed Dedar and seconded by John Eccles, Jr. to approve the Consent Agenda. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

END CONSENT AGENDA

ROLL CALL AGENDA

RESOLUTION #57: REPAIR AND ISNTALL THE WATER TREATMENT PLANT
CLARIFIER PUMP UTILIZING THE NORTH JERSEY WASEWATER COOPERATIVE
PRICING SYSTEM – GMH ASSOCIATES OF AMERICA, INC.

The Board was asked to pay GMH Associates of America, Inc. to repair and install the Water Treatment Plant Clarifier Pump utilizing the North Jersey Wastewater Cooperative Pricing System in the amount not to exceed the sum of \$47,856.94.

A motion was made by Gary L. Hill and seconded by Mohammed Dedar to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #58: BALTIC AVENUE WATER MAIN IMPROVEMENTS – CHANGE
ORDER #5 – ARTHUR R. HENRY, INC.

The Board was asked to accept Change Order #5 from Arthur R. Henry, Inc. from the original agreement, dated June 20, 2024, for the Baltic Avenue Water Main Improvements, which represents supplemental items for milling and paving work areas outside the limits of the City paving project, which will increase the contract price by \$60,000.00 for a total contract price from \$4,800,428.99.00 to \$4,691,208.45.

A motion was made by Glenn Banfield and seconded by Nynell Langford to approve the resolution. By roll-call Gary L. Hill, Glenn Banfield, Mohammed Dedar, Nynell Langford and John Eccles, Jr.

RESOLUTION #59: EMERGENCY REPAIR AND REDEVELOPMENT OF WELL #20 –
A.C. SCHULTES

The Board was asked to authorize to pay A.C. Schultes for Emergency Repair and Redevelopment of Well 20 for the emergency repair and redevelopment of Well #20 due to an emergency contract that was awarded on March 22, 2024 by resolution 24-55 in the amount of \$56,559.00, and additional work needed to repair and redevelop Well #20, in the sum of \$19,600.00.

A motion was made by John Eccles, Jr. and seconded by Glenn Banfield to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #60: EMERGENCY REPAIRS TO THE ADMINISTRATION BUILDING - ALL RISK, INC.

The Board was asked to authorize to pay All Risk, Inc. for Emergency Repairs to the Administration Building, due to a recent leak in the heat pump in the boiler room causing damage to the break room and adjacent hallway, in the amount not to exceed \$12,220.19.

A motion was made by Mohammed Dedar and seconded by John Eccles, Jr. to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #61: EMERGENCY WATER MAIN AND ROAD REPAIR – ARTHUR R. HENRY, INC

The Board was asked to authorize to pay Arthur R. Henry, Inc. for Emergency Water Main and Road Repair, because several water and service leaks and road repairs were required to keep the system operational, in the sum of \$222,089.71.

A motion was made by Gary L. Hill and seconded by Glenn Banfield to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #62: WELL #19 DIESEL FUEL SPILL – CHANGE ORDER #8

The Board was asked to accept the Change Order #8 from Buchart Horn to perform additional services, which were not contemplated in the original agreement dated November 19, 2013, to complete the service for Phase 7C Remedial Action Permit; Phase 8C Remedial Action Outcome; and Phase 9C Biennial Monitoring for a four (4) year period, commencing upon initiation of the Permit from the NJDEP, which shall increase the contract price by \$102,400.00 for a total contract price from \$186,088.00 to \$288,488.00.

A motion was made by Mohammed Dedar and seconded by John Eccles, Jr. to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar and John Eccles, Jr.

Glenn Banfield voted Nay. Nynell Langford abstained.

RESOLUTION #63: AUTHORIZING AWARDS TO VARIOUS VENDORS FOR ONE (1)

YEAR FOR WATER AND WASTEWATER TREATMENT CHEMICALS, THROUGH THE
REVERSE AUCTION WITH E-BRIDGE

The Board was asked to award Various Vendors for one (1) year for Water and Wastewater Treatment Chemicals through the Reverse Auction with E-Bridge to Polydyne, Inc. for Zeta Lyte Anionic Polymer; Miracle Chemical Company for Liquid Sodium Hypochlorite; Shannon Chemical Corporation for Corrosion Inhibitor; and USALCO for Polyaluminum Chloride.

A motion was made by John Eccles, Jr. and seconded by Mohammed Dedar to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

BILLS

RESOLUTION #64: MONTHLY BILLS

To approve the monthly bill resolution in the amount of \$1,184,741.07.

A motion was made by Gary L. Hill and seconded by John Eccles, Jr. to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

EXECUTIVE SESSION

RESOLUTION #65: EXECUTIVE SESSION

A motion was made by John Eccles, Jr. and seconded by Glenn Banfield to go into Executive Session at 10:52am. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

EXIT EXECUTIVE SESSION

Chairman Gary L. Hill requested that the Board exit the Executive Session at 12:05pm by roll call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and Stephanie Davies.

John Eccles, Jr. was absent

DISCUSSION IN EXECUTIVE SESSION

In Executive Session the Board discussed the following topics:

Personnel issues were discussed; Update on flushing system commencing on March 31, 2025;

Consultants and advisors updated the Board on assessment measures; and Policy changes in the workplace.

RESOLUTION #66: PROHIBITION OF RECORDING DEVICES OF IN WORKPLACE

The Board approved the addition of the Prohibition of Recording Devices of in Workplace Policy in the MUA's Employee Handbook.

A motion was made by Gary L. Hill and seconded by Mohammed Dedar to approve the resolution. By roll call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and Stephanie Davies.

John Eccles, Jr. was absent.

RESOLUTION #67: CONFIDENTIAL POLICY

The Board approved a Confidentiality Policy to be added in the MUA's Employee Handbook. A motion was made by Gary L. Hill and seconded by Nynell Langford to approve the resolution. By roll call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and Stephanie Davies.

John Eccles, Jr. was absent.

RESOLUTION #68: SALARY ADJUSTMENTS FOR CERTAIN NON-UNION EMPLOYEES – NATALIE BEHLER

The Board approved the Salary adjustments for Natalie Behler, a non-union employee from \$54,590.00 to \$55,910.00.

A motion was made by Glenn Banfield and seconded by Mohammed Dedar to approve the resolution. By roll call Gary L. Hill, Mohammed Dedar, Glenn Banfield and Stephanie Davies. Nynell Langford abstained.

John Eccles, Jr. was absent.

RESOLUTION #69: SALARY ADJUSTMENTS FOR CERTAIN NON-UNION EMPLOYEES – DAWN BRYANT

The Board approved the Salary adjustments for Dawn Bryant, a non-union employee from \$60,484.14 to \$62,453.78.

A motion was made by Gary L. Hill and seconded by Stephanie Davies to approve the resolution. By roll call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and

Stephanie Davies.

John Eccles, Jr. was absent.

RESOLUTION #70: SALARY ADJUSTMENTS FOR CERTAIN NON-UNION
EMPLOYEES – AFROZA PARVEEN

The Board approved the Salary adjustments for Afroza Parveen, a non-union employee from \$69,139.11 to \$74,894.67.

A motion was made by Gary L. Hill and seconded by Mohammed Dedar to approve the resolution. By roll call Gary L. Hill, Mohammed Dedar, Glenn Banfield and Stephanie Davies. Nynell Langford abstained.

John Eccles, Jr. was absent.

RESOLUTION #71: SALARY ADJUSTMENTS FOR CERTAIN NON-UNION
EMPLOYEES – WASTELLA JOHNSON

The Board approved the Salary adjustments for WaStella Johnson, a non-union employee from \$33.38 per hour (\$41,666.85) to \$36.05 per hour (\$45,000.20) retroactively to September 2024.

A motion was made by Mohammed Dedar and seconded by Stephanie Davies to approve the resolution. By roll call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and Stephanie Davies.

John Eccles, Jr. was absent.

ADJOURNMENT

Chairman Gary L. Hill requested that the Board Adjourn the Board Meeting at 12:19pam by roll call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and Stephanie Davies.

John Eccles, Jr. was absent.

Respectfully,

WaStella E. Johnson
Board Secretary