



# *Atlantic City Municipal Utilities Authority*

## **MINUTES OF THE BOARD MEETING OPEN SESSION**

**NOVEMBER 21, 2025**

**ATLANTIC CITY MUNICIPAL UTILITIES AUTHORITY  
401 N. VIRGINIA AVENUE  
ATLANTIC CITY, NJ 08401**

In accordance with the provision of the Open Public Meetings Law, (N.J.S.A. 10:4-10), the Regular Board Meeting of the Atlantic City Municipal Utilities Authority Board of Directors was called to order by Chairman Gary L. Hill at 10:02AM. The Board of Directors held their public meeting as designated below both via Zoom Conference or In-person on November 21, 2025 in the Board Room, located on the first floor of the Administrative Offices, 401 N. Virginia Avenue, Atlantic City, New Jersey.

### **1. CALL TO ORDER – OPMA NOTICE - OPENING STATEMENT**

Gary L. Hill read the Opening Statement.

### **2. ROLL CALL**

The Roll was called.

### **BOARD PARTICIPATING IN THE MEETING:**

Board Members present at that time were: Gary L. Hill, Chairman (via zoom); Mohammed Dedar, Vice Chairman/Deputy (via zoom); Glenn Banfield, Treasurer (via zoom); Nynell Langford, Board Member (via zoom); John Eccles, Jr., Board Member (via Zoom); Stephanie Davies, Board Member, Alternate 1; and Sayed Kausar, Board Member Alternate 2 (Absent).

### **ACMUA STAFF PARTICIPATING IN THE MEETING:**

India Still, Executive Director; Clifford Keen, Deputy Executive Director, Operations (via Zoom); Anita Thapa, Director of Finance (via Zoom); Karen Upshaw, Director of Administration (via zoom); G. Bruce Ward, Solicitor; Michael Riley, Labor Counsel (Absent); Amir Brock, Confidential Assistant/Board Secretary and Stella Johnson, Board Secretary.

OTHERS IN ATTENDANCE:

William Swain, representing the State of New Jersey (via zoom); Tracey Riley of Riley & Riley Law Offices (via zoom); and Andrew Shawl representing Remington & Vernick Engineers (via Zoom), and Bryan Morris representing Pheonix Advisor (via zoom).

3. FLAG OF SALUTE

4. PUBLIC PARTICIPATION

Saiheem Toombs, MUA employee.

5. APPROVAL OF MINUTES

RESOLUTION #241: BOARD MINUTES OPEN SESSION – OCTOBER 16, 2025

No changes or deletion to the Board Minutes Open Session.

The Board was asked to approve the Open Session transcript of minutes of the Regularly Scheduled Board Meeting of October 16, 2025.

A motion was made by Mohammed Dedar and seconded by Glenn Banfield to approve the resolution by roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, John Eccles, Jr. Nynell Langford abstained.

RESOLUTION #242: BOARD MINUTES CLOSED SESSION – OCTOBER 16, 2025

No changes or deletion to the Board Minutes Closed Session.

The Board was asked to approve the Closed Session transcript of minutes of the Regularly Scheduled Board Meeting of October 16, 2025.

A motion was made by Mohammed Dedar and seconded by John Eccles, Jr. to approve the resolution by roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield John Eccles, Jr. Nynell Langford abstained.

6. CHAIRMAN – Gary L. Hill, Chairman

Gary L. Hill discussed the ACMUA's company newsletter

The Chairman reminded the Board about the Budget and Rate Hearing, which will be taking place on Tuesday, November 25, 2025

The Board Meeting for December will be rescheduled from Wednesday, December 17, 2025, to Thursday, December 18, 2025.

7. AUTHORITY'S SOLICITOR REPORT – Bruce Ward, Esq.

Mr. Ward notified the Board that a litigation matter would be discussed in the Closed Session

8. COMMITTEE REPORTS

a. Engineering Committee – Gary L. Hill, Chairman

The Board was given a brief update on the various engineering projects that were discussed at the Engineering Committee Meeting.

b. Personnel Committee – Mohammed Dedar, Vice Chairman/Deputy

The Personnel Committee did not meet on Wednesday, November 5, 2025.

9. EXECUTIVE DIRECTOR'S REPORT

a. Executive Director – India Still

The Board was given a brief overview of three (3) new hires and one (1) termination; update of Underground Storage Tank, and EPA visit. The Board was also notified of different matters that will be discussed during the Closed Session

PUBLIC PARTICIPATION

Saheem Toombs addressed the Board regarding personnel issues. However, Tracey Riley, Esq. advised Mr. Toombs that personnel matters cannot be addressed without proper Rice notification.

b. Deputy Executive Director, Operations – Cliff Keen

A report was given to the Board. More information can be reviewed on the Engineers and Operations Reports.

c. Accounting And Finance - Anita Thapa, Director of Finance

(1) Financial Reports: The Board was previously given a detailed report for September 2025, and a brief summation of this report was conveyed.

- (2) Cash Management: The Board was previously given a detailed report for September 2025, and a brief summation of this report was conveyed.
- (3) Balance Adjustment was previously given to the Board for review.
- (4) Shut Offs: Information was given to the Board regarding the shut offs for this month.
- (5) 2024 Audit: An update on the Audit was given to the Board.

### CONSENT AGENDA

#### RESOLUTION #243: FULL-SERVICE WATER STORAGE TANK ASSET MANAGEMENT AND MAINTENANCE PLAN – REJECT BIDS

Authorization to reject the bids received on August 13, 2025, for the Full-Service Water Storage Tank Asset Management and Maintenance Plan from Utility Service Co., Inc due to the need to revise the flawed process, provision, and purpose of P.L 1971 and c.198 (C.40 A:11-1 et seq).

#### RESOLUTION #244: CANCELLATION OF PUBLIC HEARING ON NOVEMBER 21, 2025 – WATER TOWER CLEANING AND MAINTANANCE SERVICES

Authorization to cancel the Public Hearing scheduled on November 21, 2025, concerning a proposed Public-Private Partnership for Water Towers Cleaning and Maintenance with Utility Service Co., Inc., due to the need to revise the flawed process, provision, and purpose of P.L 1971 and c.198 (C.40 A:11-1 et seq).

#### RESOLUTION #245: 1146 JEFFERSON PLACE – JE 1146 LLC – PLUMBING SYSTEM FAILURE

The Board was asked to approve the abatement to grant a fifty (50%) percent abatement of \$444.98 to JE 1146 LLC, 1146 Jefferson Place, Account #934601-0.

#### RESOLUTION #246: 14 N. LACLEDE PLACE – DOIN IT DOWN THE SHORE – PLUMBING SYSTEM FAILURE

The Board was asked to approve the abatement to grant a fifty (50%) percent abatement of \$1,308.16 to Doin It Down The Shore, 14 N. Laclede Place, Account #846601-0.

#### RESOLUTION #247: 124 N. HARTFORD AVENUE – TASHA G. MANUEL – ABATEMENT AND 12 MONTH INTEREST FREE PAYMENT PLAN

The Board was asked to approve the abatement to grant a fifty (50%) percent abatement of \$548.62. to Tasha G. Manuel, 124 N. Hartford Avenue, Account #721401-0, and grant an

interest free installment plan on the remaining balance of \$900.26 with twelve (12) equal payments of \$75.02 to be paid by the 15<sup>th</sup> day of each month, beginning in December 2025.

RESOLUTION #248: 14 S. VIRGINIA AVENUE – PHUONG NGUYEN AND DO NHU THI – ABATEMENT AND 6 MONTH INTEREST FREE PAYMENT PLAN

The Board was asked to approve the abatement to grant a fifty (50%) percent abatement of \$562.53 to Phuong Nguyen and Do Nhu Thi, 14 S. Virginia Avenue, Account #277701-0, and grant an interest free installment plan on the remaining balance of \$2,088.00 with six (6) equal payments of \$348.00 to be paid by the 15<sup>th</sup> day of each month, beginning in December 2025.

RESOLUTION #249: 2024 ANNUAL REPORT OF AUDIT

The Authority's Annual Report of Audit for the year 2024 has been filed by a Certified Public Accountant with the Authority Secretary and certified by each governing body who personally reviewed, as evidenced by the Group Affidavit Form to be submitted to the Local Finance Board of the State of New Jersey

RESOLUTION # 250: CITY APPROPRIATIONS

Authorization given for the Authority to make payment of Municipal Appropriation to the City of Atlantic City in the amount of \$662,060.00 for the fiscal year beginning January 1, 2025 to December 31, 2025.

RESOLUTION #251: CONFIRMING THE APPOINTMENT – NICOLE FOSTER – WATER DISTRIBUTION YARD

To authorize the hiring of Nicole Foster as a Confidential Assistant for the ACMUA's Water Distribution Yard with a salary of \$50,618.70, effective November 10, 2025.

RESOLUTION #252: CONFIRMING THE APPOINTMENT – JESSICA PRESCOTT – WATER TREATMENT PLANT

To authorize the hiring of Jessica Prescott as a Confidential Assistant for the ACMUA's Water Treatment Plant with a salary of \$50,618.70, effective November 24, 2025.

RESOLUTION #253: CONFIRMING THE APPOINTMENT – CYTHIA COTTON – ADMINISTRATION OFFICE

To authorize the hiring of Cythia Cotton as a Part-Time Confidential Assistant for the ACMUA's Administration Office with an hourly rate of \$48.0769 effective November 25, 2025.

RESOLUTION #254: CONFIRMING THE TERMINATION – SCOTT AIKEN – LABORER 2

To authorize the ACMUA to terminate employment of Scott Aiken, Laborer 2, effective November 20, 2025.

A motion was made by Mohammed Dedar and seconded by John Eccles, Jr. to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

END CONSENT AGENDA

ROLL CALL AGENDA

RESOLUTION #255: AWARD THREE YEAR (3) TERM CONTRACT WITH WELLS FARGO BANK AND FULTON BANK FOR BANKING DEPOSITORY AND CHECKING ACCOUNT SERVICES

To award Wells Fargo Bank and Fulton Bank for Depository and Checking Account Services, for the term of three (3) years with two (2) – one (1) year renewal options, beginning January 1, 2026.

A motion was made by Gary Hill and seconded by Mohammed Dedar. By roll call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #256: REQUEST FOR PROPOSAL AUDITING SERVICES - MERCADIEN

To accept the Request for Proposal that was received and opened on October 15, 2025 for Auditing Services from Mercadien, in the amount not to exceed \$56,000.00.

A motion was made by Glenn Banfield and seconded by John Eccles, Jr. to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #257: INVEST FUNDS IN THE NEW JERSEY ASSET AND REBATE MANAGEMENT PROGRAM (NJ/ARM)

Authorizing the ACMUA to invest funds in the New Jersey Asset and Rebate Management Program (NJ/ARM), due the determination that it is in the best interest of the Authority.

A motion was made by Glenn Banfield and seconded by Mohamed Dedar. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #258: EMERGENCY WATER MAIN AND ROAD REPAIR – ARTHUR R. HENRY, INC.

To authorize the Board to pay Arthur R. Henry, Inc. for Emergency Water Main and Road Repair on Fenton Place Water Service, Pacific/Albany and Hartford, MLK and Bacharach, Annapolis Gardens Meters, and South Tennessee Avenue to maintain uninterrupted operation of the Water Distribution System, for a total amount of \$504,638.32.

A motion was made by Gary Hill and seconded by Mohammed John Eccles, Jr. to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #259: USA GENERAL CORPORATION - USE OF BERGEN COUNTY COOPERATIVE ROOF REPAIRS, REPLACE, AND MAINTENANCE

Authorization for the Authority to utilize USA General Corporation, an approved State Contract vendor through Bergen County Cooperative Roof Repairs, Replacement and Maintenance to furnish all materials, labor, equipment, supervision, and required insurance for Roof Repair in Pleasantville, in the amount not to exceed 432,600. Approved by ACMUA.

A motion was made by John Eccles, Jr. and seconded by Stephanie Davies to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #260: AUTHORIZING

To authorize the Board to accept the bid from Calgon Carbon Corporation to Furnish and Delivering Granulated Activated Carbon (G.A.C.) with two (2) additional years:

December 29, 2025 – September 18, 2026  
Water Treatment Plant Filters - \$507,500.00  
William J. Hughes FAA Technical Center - \$475,200.00

September 19, 2026 to September 18, 2027  
Water Treatment Plant Filters - \$522,500.00  
William J. Hughes FAA Technical Center - \$489,600.00; and

September 19, 2027 to September 18, 2028  
Water Treatment Plant Filters - \$537,500.00  
William J. Hughes FAA Technical Center - \$504,000.00

A motion was made by Glenn Banfield and seconded by John Eccles, Jr. to approve the

resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

## BILLS

### RESOLUTION #261: MONTHLY BILLS

To approve the monthly bill resolution in the amount of \$2,430,346.56.

A motion was made by Gary L. Hill and seconded by Nynell Langford to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and Stephanie Davies.

John Eccles, Jr., was absent.

## EXECUTIVE SESSION

### RESOLUTION #262: EXECUTIVE SESSION

A motion was made by Glenn Banfield and seconded by Nynell Langford to go into Executive Session at 10:54am. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and Stephanie Davies.

John Eccles, Jr. was absent.

## EXIT EXECUTIVE SESSION

Chairman Gary L. Hill requested that the Board exit the Executive Session at 11:23am by roll call Gary L. Hill, Glenn Banfield, Nynell Langford, John Eccles, Jr. and Stephanie Davies.

Mohammed Dedar was absent.

## DISCUSSION IN EXECUTIVE SESSION

In Executive Session, the Board discussed personnel, litigation, promotions and salary adjustments.

### RESOLUTION #263: CONFIRMING AND RATIFYING SICK PAYOUT – DEBORAH DANSBY, PERSONNEL OFFICER

Authorizing the ACMUA to pay Sick Leave to Deborah Dansby, Personnel Office, who retired on November 1, 2025, for eighty (80) days or six hundred and forty (640) hours, in the amount of \$33,461.57.

A motion was made by Gary L. Hill and was seconded by Mohammed Dedar. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, John Eccles, Jr.

ADJOURNMENT

Chairman Gary L. Hill requested that the Board Adjourn the Board Meeting at 11:27 am by call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and John Eccles, Jr.

Respectfully,

Amir Brock  
Confidential Assistant/Board Secretary