



Atlantic City Municipal Utilities Authority

MINUTES OF THE BOARD MEETING OPEN SESSION

DECEMBER 18, 2025

**ATLANTIC CITY MUNICIPAL UTILITIES AUTHORITY
401 N. VIRGINIA AVENUE
ATLANTIC CITY, NJ 08401**

In accordance with the provision of the Open Public Meetings Law, (N.J.S.A. 10:4-10), the Regular Board Meeting of the Atlantic City Municipal Utilities Authority Board of Directors was called to order by Chairman Gary L. Hill at 10:03AM. The Board of Directors held their public meeting as designated below both via Zoom Conference or In-person on December 18, 2025 in the Board Room, located on the first floor of the Administrative Offices, 401 N. Virginia Avenue, Atlantic City, New Jersey.

1. CALL TO ORDER – OPMA NOTICE - OPENING STATEMENT

Gary L. Hill read the Opening Statement.

2. ROLL CALL

The Roll was called.

BOARD PARTICIPATING IN THE MEETING:

Board Members present at that time were: Gary L. Hill, Chairman (In-person); Mohammed Dedar, Vice Chairman/Deputy (via zoom); Glenn Banfield, Treasurer (via zoom); Nynell Langford, Board Member (via zoom); John Eccles, Jr., Board Member (via Zoom); Stephanie Davies, Board Member, Alternate 1 (Zoom); and Sayed Kausar, Board Member Alternate 2 (Absent).

ACMUA STAFF PARTICIPATING IN THE MEETING:

India Still, Executive Director (In-person); Clifford Keen, Deputy Executive Director, Operations (via Zoom); Anita Thapa, Chief Financial Officer (via Zoom); Karen Upshaw, Director of Administration (via zoom); G. Bruce Ward, Solicitor (In-person); Michael Riley, Labor Counsel (Zoom); Amir Brock, Confidential Assistant/Board Secretary and Stella Johnson, Board Secretary (In-person).

OTHERS IN ATTENDANCE:

William Swain, representing the State of New Jersey (via zoom); Tracey Riley of Riley & Riley Law Offices (via zoom); and Andrew Shawl representing Remington & Vernick Engineers (via Zoom), and Bryan Morris representing Pheonix Advisor (via zoom).

3. FLAG OF SALUTE

4. PUBLIC PARTICIPATION

No Public Participants

5. APPROVAL OF MINUTES

RESOLUTION #264: BOARD MINUTES OPEN SESSION – November 21, 2025

No changes or deletion to the Board Minutes Open Session.

The Board was asked to approve the Open Session transcript of minutes of the Regularly Scheduled Board Meeting of November 21, 2025.

A motion was made by Gary L. Hill and seconded by Glenn Banfield to approve the resolution by roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and John Eccles, Jr.

RESOLUTION #265: BOARD MINUTES OPEN SESSION – November 25, 2025

No changes or deletion to the Board Minutes Open Session.

The Board was asked to approve the Open Session transcript of minutes of the Regularly Scheduled Board Meeting of November 21, 2025.

A motion was made by Gary L. Hill and seconded by John Eccles, Jr. to approve the resolution by roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and John Eccles, Jr.

RESOLUTION #266: BOARD MINUTES CLOSED SESSION – NOVEMBER 21, 2025

No changes or deletion to the Board Minutes Closed Session.

The Board was asked to approve the Closed Session transcript of minutes of the Regularly Scheduled Board Meeting of November 21, 2025.

A motion was made by Gary L. Hill and seconded by John Eccles, Jr. to approve the resolution by roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and John Eccles, Jr.

6. CHAIRMAN – Gary L. Hill, Chairman

Gary L. Hill thanked ACMUA staff for their participation in the Atlantic City Winter Wonderland Holiday Parade

The Chairman also thanked ACMUA for their timely response to the Environmental Protection Agency’s press release and our response which came on November 26, 2025.

7. AUTHORITY’S SOLICITOR REPORT – Bruce Ward, Esq.

Mr. Ward notified the Board that a litigation matter would be discussed in the Closed Session

8. COMMITTEE REPORTS

a. Engineering Committee – Gary L. Hill, Chairman

The Board was given a brief update on the various engineering projects that were discussed at the Engineering Committee Meeting.

b. Personnel Committee – Mohammed Dedar, Vice Chairman/Deputy

The Executive Director gave a brief update on various items that were discussed at the Personnel Committee Meeting.

9. EXECUTIVE DIRECTOR’S REPORT

a. Executive Director – India Still

The Board was given a brief overview of the Executive Director’s appointment to the Board of the New Jersey Utilities Association as an alternate member. The Board was also shown a brief video of the ACMUA’s participation in the Atlantic City Winter Wonderland Holiday Parade. The Board was also notified of different matters that will be discussed during the Closed Session

PUBLIC PARTICIPATION

No Public Participation

b. Deputy Executive Director, Operations – Cliff Keen

A report was given to the Board. More information can be reviewed on the Engineers and Operations Reports.

c. Accounting And Finance - Anita Thapa, Director of Finance

(1) Financial Reports: The Board was previously given a detailed report for October 2025, and a brief summation of this report was conveyed.

(2) Cash Management: The Board was previously given a detailed report for October 2025, and a brief summation of this report was conveyed.

(3) Balance Adjustment was previously given to the Board for review.

(4) Shut Offs: Information was given to the Board regarding the shut offs for this month.

CONSENT AGENDA

RESOLUTION #267: AUTHORIZATION TO ADVERTISE FOR CHEMICAL SERVICES FOR THE CALENDAR YEAR 2026

Authorization to allow the ACMUA to advertise and request bids in the Press of Atlantic City and on the ACMUA for chemical services in accordance with N.J.S.A: 40A: 11-1 et seq; N.J.A.C. 5:34-5.5, and LFN 2021-18

A motion was made by Gary L. Hill and was seconded by John Eccles, Jr. to approve the resolution by roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and John Eccles, Jr.

RESOLUTION #268: AUTHORIZATION TO ADVERTISE FOR RECONSTRUCTION AND RENOVATIONS OF MAIL ROOM, IT ROOM, AND OFFICE SPACE FOR THE CALENDAR YEAR 2026

Authorization to allow the ACMUA to advertise and request bids in the Press of Atlantic City and on the ACMUA for Reconstruction and Renovations for the Mail Room, IT Room, and Office Space in accordance with N.J.S.A: 40A: 11-1 et seq; N.J.A.C. 5:34-5.5, and LFN 2021-18

A motion was made by Gary L. Hill and was seconded by John Eccles, Jr. to approve the resolution by roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and John Eccles, Jr.

RESOLUTION #269: WATER SERVICE AGREEMENT – 126 N. DELAWARE AVENUE – ARTHUR GRASS

The Water Service Agreement with Arthur Grass for the property 126 N. Delaware Avenue, Block 311, Lot 9 in the City of Atlantic City, New Jersey, which the parties paid the installation and connection fee of \$5,611.48

A motion was made by Gary L. Hill and was seconded by John Eccles, Jr. to approve the resolution by roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and John Eccles, Jr.

RESOLUTION #270: WATER SERVICE AGREEMENT – 128 N. DELAWARE AVENUE – ARTHUR GRASS

The Water Service Agreement with Arthur Grass for the property 128 N. Delaware Avenue, Block 311, Lot 9 in the City of Atlantic City, New Jersey, which the parties paid the installation and connection fee of \$5,611.48

A motion was made by Gary L. Hill and was seconded by John Eccles, Jr. to approve the resolution by roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and John Eccles, Jr.

RESOLUTION #271: AUTHORIZING JOINT FUNDING AGREEMENT WITH U.S. GEOLOGICAL SURVEY TO CONTINUE WATER RESOURCE INVESTIGATIONS FROM OCTOBER 1, 2025 TO SEPTEMBER 30, 2026

To confirm negotiations between the United States Department of the Interior, U.S. Geological Survey (USGS) and the ACMUA to continue water resource investigations with the ACMUA from October 1, 2025 to September 30, 2026 in the amount not to exceed \$30,185.00.

A motion was made by Gary L. Hill and was seconded by John Eccles, Jr. to approve the resolution by roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and John Eccles, Jr.

RESOLUTION #272: 116 PRESBYTERIAN AVENUE – M. SMALL – ABATEMENT – PLUMBING FAILURE

An abatement to grant a fifty (50%) percent abatement of \$299.15 to M. Small, 116 Presbyterian Avenue, Account Number 1408601-0.

A motion was made by Gary L. Hill and was seconded by John Eccles, Jr. to approve the resolution by roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and John Eccles, Jr.

RESOLUTION #273: AUTHORIZING THE ATLANTIC CITY MUNICIPAL UTILITIES AUTHORITY TO SERVE AS PARTNER SITE IN DEPARTMENT OF LABOR GRANT APPLICATION TO BE SUBMITTED BY THE IDEAL INSTITUTE OF TECHNOLOGY

The ACMUA desires to become a partner site listed on the grant application for the grant titled Women and Minorities in Construction Trades Program. The ACMUA desires to create a formal workforce development program named the Horace J. Bryant Workforce Development Training Program in partnership with Ideal Institute of Technology (ITT).

A motion was made by Gary L. Hill and was seconded by John Eccles, Jr. to approve the resolution by roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and John Eccles, Jr.

END CONSENT AGENDA

ROLL CALL AGENDA

RESOLUTION #274: CHANGES TO RULES, RATES, AND REGULATIONS

Authorization for the Authority to amend Resolution #6 of 1988, Rules, Rates and Regulations of the Authority, effective January 1, 2026.

A motion was made by Glenn Banfield and seconded by Mohammed Dedar. By roll call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #275: 2026 CONNECTION FEE

Authorization to amend Section 1.f.8. of the Rules, Rates & Regulations to set the Connection Fee for 2026 at \$24.9408/gallons per day as amended.

A motion was made by Gary L. Hill and seconded by John Eccles, Jr. to approve the resolution By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #276: 2025 BUDGET

The 2025 (including both capital and operations expenses) Budget was approved with the total operating appropriations of \$22,557,552.00

A motion was made by Mohamed Dedar and seconded by John Eccles, Jr. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #277: 2025 BUDGET ADJUSTMENT

Authorization to approve special items of revenue for the insertion into the MUA's 2024 Budget, in the sum of \$58,007,657.00. The Modification will have a net effect of zero (\$0) dollars.

A motion was made by Glenn Banfield and seconded by John Eccles, Jr. to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #278: NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND ACCEPTANCE OF 2026 ASSESSMENT

Ms. Anita Thapa conveyed that the MUA joined the New Jersey Utility Authorities Joint Insurance in 2022. Authorization for the Authority to join the New Jersey Utility Authorities Joint Insurance Fund and pay the Annual Assessment in the amount not to exceed \$511,583.00, which will be pro-rated and ratify its prior Agreement to join the Fund, which membership shall become effective on January 1, 2026.

A motion was made by Glenn Banfield and seconded by Mohammed Dedar to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #279: AUTHORIZING THE AWARD OF PURCHASE AND REPLACEMENT OF WATER METERS, METER READING DEVICES, (AMI) SYSTEM COMPONENTS, METER RESETTERS, AND RELATED INSTALLATION SERVICES - TO EJ PRESCOTT (EJP)

To authorize the Board to accept the bid from EJ Prescott to provide purchase and replacement of water meters, meter reading devices, advanced metering infrastructure (AMI) system components, meter resetters, and related installation services in the amount not to exceed \$3,400,356.00 from December 29, 2025 to December 28, 2026 and/or until all monies for this contract have been expended. This bid also includes an additional optional 1-year renewal from December 29, 2026 to December 28, 2027

A motion was made by Glenn Banfield and seconded by Nynell Langford to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #280: AUTHORIZING THE AWARD OF METER RESETTERS –

CATERINA SUPPLY INC.

To authorize the Board to accept the bid from Caterina Supply Inc. to provide meter resetters in the amount not to exceed \$62,875.00 proposed on November 25, 2025, and/or until all monies for this contract have been expended.

A motion was made by Gary L. Hill and seconded by John Eccles, Jr. to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford and John Eccles, Jr.

RESOLUTION #281: AUTHORIZING THE AWARD OF ADS PIPES – CATERINA SUPPLY INC.

To authorize the Board to accept the bid from Caterina Supply, Inc. to provide ADS pipes for fire hydrants in the amount not to exceed \$13,875.00 proposed on November 25, 2025 and/or until all monies for this contract have been expended.

A motion was made by Nynell Langford and seconded by Glenn Banfield to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and Stephanie Davies

John Eccles, Jr. was absent

RESOLUTION #282: LABOR, MATERIALS, REPAIR, AND TEMPORARY TANK RENTAL OF THREE (3) TANKS FOR PLEASANTVILLE AND FOR VIRGINIA AVENUE – E.O. HABHEGGER – YEADON – CHANGE ORDER #1

The Board was asked to accept Change Order #1 from E.O. Habhegger. from the original agreement, dated October 15, 2025, for the Pleasantville and Virginia Avenue temporary tank rental to amend the changed scope of work, which will increase the contract price by \$50,550.00, for a total contract price from \$1,227,765.49 to \$1,278,315.49.

A motion was made by Gary L. Hill and seconded by Mohammed Dedar to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and Stephanie Davies

John Eccles, Jr. was absent

RESOLUTION #283: EMERGENCY PURCHASE TO CORRECT DISCREPANCY MY BY CONSULTING ENGINEER, REMINGTON AND VERNICK ENGINEERS, INC. – BILLOWS ELECTRIC AND RAPID PUMP AND METER CO.

A discrepancy occurred in the purchase of actuators by Remington and Vernick Engineers, Inc. and additional parts have to be procured to finish the project. Rapid Pump and Meter Service Co. submit a proposal on June 11, 2025, for six (6) actuators for a total of \$36,870.00. Billows Electric submit a proposal on January 23, 2025, for one (1) dry type transformer for a total of \$3,770.00.

A motion was made by Glenn Banfield and seconded by Mohammed Dedar to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and Stephanie Davies

John Eccles, Jr. was absent

RESOLUTION #284: MONTHLY BILLS

To approve the monthly bill resolution in the amount of \$1,829,007.63.

A motion was made by Mohammed Dedar and seconded by Nynell Langford to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, and Nynell Langford.

John Eccles, Jr. and Stephanie Davies were absent.

EXECUTIVE SESSION

RESOLUTION #285: EXECUTIVE SESSION

A motion was made by Nynell Langford and seconded by Mohammed Dedar to go into Executive Session at 11:07am. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford.

John Eccles, Jr. and Stephanie Davies were absent.

EXIT EXECUTIVE SESSION

Chairman Gary L. Hill requested that the Board exit the Executive Session at 11:34am by roll call Gary L. Hill, Glenn Banfield, and Nynell Langford.

John Eccles, Jr. and Stephanie Davies were absent.

DISCUSSION IN EXECUTIVE SESSION

In Executive Session, the Board discussed personnel, litigation, promotions and salary adjustments.

RESOLUTION #286: SALARY ADJUSTMENT – MICHELE CAMPER, ACCOUNTS
PAYABLE MANAGER

The Board authorized a Salary Adjustment for Michele Camper from a six percent (6%) increase to eight percent (8%) with the difference being an additional \$1,666.77 for a total annual salary of 90,005.33.

A motion was made by Gary L. Hill and seconded by Glenn Banfield to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield and Nynell Langford.

John Eccles, Jr. and Stephanie Davies were absent.

RESOLUTION #287: 2026 COST OF LIVING INCREASE FOR NON-UNION EMPLOYEES

The Board of Commissioners desires to award a three percent (3%) cost of living adjustment to its non-union employees for the calendar year of 2026.

A motion was made by Mohammed Dedar and seconded by Glenn Banfield to approve the resolution. By roll-call Gary L. Hill, Mohammed Dedar, Glenn Banfield and Nynell Langford.

John Eccles, Jr., was absent.

ADJOURNMENT

Chairman Gary L. Hill requested that the Board Adjourn the Board Meeting at 11:39 am by call Gary L. Hill, Mohammed Dedar, Glenn Banfield, Nynell Langford, and Stephanie Davies.

Respectfully,

Amir Brock
Confidential Assistant/Board Secretary