

Water Repairer Supervisor

Water Treatment & Distribution

Atlantic City Municipal Utilities Authority

Salary Starting Pay: \$65,000 annually

Position Status: Full-Time

Application Deadline: Open Until Filled

About Us

For more than a century, the Atlantic City Municipal Utilities Authority has provided the water that helps Atlantic City live, work, grow, and welcome the world.

Since the 1880s, our water system has supported the growth and evolution of Atlantic City. Today, ACMUA serves residents, businesses, casinos, hotels, healthcare facilities, schools, and the millions of visitors who come to the region each year.

We operate one of the largest and most complex public water systems in New Jersey, producing award-winning drinking water from both surface and groundwater sources through a conventional surface water treatment plant, multiple pumping and storage facilities, and an extensive distribution network that must operate reliably 24 hours a day, 365 days a year. As Atlantic City moves through a period of redevelopment, reinvestment, and growth, reliable water infrastructure is essential to what comes next. ACMUA is part of that progress, providing the foundation that supports homes, businesses, tourism, public services, and future development.

We are proud of our history, but we are focused on the future. ACMUA is investing in infrastructure, developing employees, and building a workplace grounded in our core values of respect, communication, and the pursuit of excellence. We want people who take pride in their work, solve problems, and want to be part of something that matters.

At ACMUA, we provide careers, not just jobs. This is an opportunity to join a respected public utility with a vital mission, a strong legacy, and the chance to build a career helping shape the future of one of New Jersey's most important and recognizable cities.

The Opportunity

The Atlantic City Municipal Utilities Authority is seeking a **Water Repairer Supervisor** to oversee and participate in the installation, maintenance, and repair of the Authority's water distribution and transmission system. This position provides an opportunity to lead field crews while contributing hands-on knowledge and experience in the maintenance of water mains, pipes, valves, hydrants, and other water service equipment.

The successful candidate will assign and oversee work involving the installation, renewal, maintenance, and repair of water mains, hydrants, gate valves, consumer service pipes, meters, and related appurtenances. Responsibilities may also include reviewing work orders, planning and scheduling assignments, maintaining records, obtaining materials and supplies, preparing reports, and ensuring that established safety procedures are followed to protect employees and the public.

This position is ideal for an experienced water distribution or maintenance professional who is comfortable leading a crew, organizing work, responding to complex repair needs, and working for extended periods during emergency situations when necessary.

Position Overview

Under direction, supervises and may work with a group of employees engaged in the installation, maintenance, and repair of pipes, valves, pumps, hydrants, and other water service equipment. Assists with planning and scheduling water distribution and maintenance activities and assigns work related to the installation, renewal, and repair of water mains, hydrants, gate valves, consumer service pipes, meters, and appurtenances.

Reviews work orders, plans work assignments, establishes priorities, and supervises the work of assigned staff to ensure proper procedures, safety practices, workmanship, and timely completion of work. May assist with routine and complex repairs to broken hydrants, replacement of water valves, tapping of water mains, opening of streets to locate defective water pipes and mains, and installation of new pipes and related equipment.

Requisitions and supervises the use of equipment, tools, materials, and supplies and maintains appropriate records of work performed, time spent, and materials used. Prepares clear and accurate reports and establishes and maintains needed records and files. May operate an air compressor and other specialized equipment and may work alongside employees in various maintenance, repair, and cleaning activities. Performs other related duties as required.

Key Responsibilities

Include, but are not limited to:

- Assists in developing a suitable work program for the operation, construction, maintenance, and repair of the water distribution and transmission system.
- Assigns work to supervisors and supervises the installation of main line extensions, hydrants, gate valves, and appurtenances.
- Supervisors lower-level supervisors and others engaged in the installation, renewal, and repair of consumer's service pipes, meters, and appurtenances.
- Requisitions require materials and supplies and maintain a proper inventory.
- Supervises the preparation of clear, accurate, and informative reports.
- Establishes and maintains needed records and files.
- Reviews work orders, plan work assignments and schedules, and establishes priorities.
- Reviews operations report to resolve problems, ensure minimum costs and prevent delays in completion of projects.
- Develops and revise standard working procedures and observes workers in order to ensure compliance with standards.
- Initiates personnel actions and handles other personnel matters.
- Assigns staff to repair and maintain water pipes, mains, valves, and hydrants and supervises their work.
- May ensure that the water supply is stopped where needed in work.
- May set drilling machines and tap water main to the size required by placing needed sleeves and properly setting valves.
- May supervise and help with routine and complex repairs of broken hydrants.
- May disassemble fire hydrants, remove defective parts, install new parts, and reassemble hydrants.
- May disassemble fire hydrants, remove defective parts, install new parts, and reassemble hydrants.
- May replace water vales.
- May operate the air compressor.
- May direct the opening of streets to locate defective water pipes and mains and the installation of new pipes.
- May ensure that the streets are properly closed after repair work is completed.
- May ensure that safety precautions are taken by the crew at work and that proper procedures are taken to protect the public from injury which could result from crew repair activities.

- May obtain, store, safeguard, and supervise the use of equipment, tools, materials, and supplies.
 - May supervise or work with employees engaged in various maintenance and cleaning activities.
 - Keeps routine records of work done, time spent, and materials used.
 - May be required to learn and utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.
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Knowledge, Skills, and Abilities

- Knowledge of procedures used in making routine and complex repairs to water mains, pipes, and appurtenances.
- Knowledge of methods of opening-closing streets and safety precautions relating thereto.
- Knowledge of varied types of tools used in construction, maintenance, and repair of water department installations, and varied uses of these tools.
- Knowledge of methods used in keeping routine records.
- Knowledge of the supervisory techniques.
- Ability to organize a working crew, give them assignments and instructions, assist them when difficult and unusual problems arise, and to check their work to see that proper procedures are followed, that reasonable standards of workmanship and output are observed, and that desired objectives are achieved.
- Ability to work harmoniously with others.
- Ability to work for long periods in emergency situations and remain on the job until repairs have been made.
- Ability to analyze problems involved in the construction, repair, and maintenance of water mains, pipes, valves, hydrants, and water gates, and to determine an effective method of solution.
- Ability to operate an air compressor and skillfully use other specialized tools and equipment, and to supervise the proper use of equipment, materials, and supplies.
- Ability to work harmoniously with associates and subordinates.
- Ability to organize assigned work and develop effective work methods .
- Ability to plan and schedule water service maintenance and repair operations, and direct work processes.
- Ability to give suitable work assignments, instructions, and guidance to subordinate supervisors.
- Ability to prepare clear, sound, accurate and informative reports on the activities of the units.
- Ability to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.
- Ability to read, write, speak, understand, or communicate in English sufficiently to perform the duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Minimum Qualifications

- Four (4) years of experience in the installation, repair, and maintenance of water mains, pipes, valves, hydrants, and other water service equipment and/or in the operation of water treatment plant apparatus and/or in varied plumbing work.
 - Appointees will be required to possess a driver's license valid in New Jersey.
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Compensation and Benefits

In addition to a competitive salary, ACMUA offers a comprehensive benefits package that includes:

- Participation in the New Jersey Public Employees' Retirement System (PERS)
 - Medical, dental, and vision coverage
 - Paid vacation, sick leave, personal leave, and holidays
 - Professional development and licensing support
 - Opportunities to obtain and advance New Jersey Water Treatment and Water Distribution licenses
 - Long-term career growth within a respected public utility
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Physical Demands and Work Environment

Work is performed in both office and field environments and may require visits to treatment facilities, pumping stations, construction sites, and distribution system assets. Duties may involve walking on uneven terrain, climbing stairs or ladders, and exposure to varying weather conditions.

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of the position.

Equal Employment Opportunity

The Atlantic City Municipal Utilities Authority is an Equal Opportunity Employer and complies with all applicable federal and state laws prohibiting discrimination in

employment. Employment decisions are made without regard to race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, veteran status, or any other protected status under applicable law.